



# OWHA 2024 PROVINCIAL PLAYDOWN and PROVINCIAL CHAMPIONSHIP MEMO



## **IT IS THE RESPONSIBILITY OF EACH TEAM TO UNDERSTAND AND FOLLOW THE DIRECTIONS OUTLINED IN THIS DOCUMENT**

The OWHA has received confirmation and commitment from all teams wanting to participate in the 2024 OWHA Provincials. You are receiving notice, by division and category, of the specific teams involved in playdowns.

OWHA is moving into its 50th anniversary next season and the provincial championship will be a true celebration of players at various ages from the province. With the recent media coverage of the women's game, it is a great opportunity to capture local coverage for teams and stories specific to the communities that tie to the on-ice and off-ice success of the players. We thank you for your contributions and wish you well for the remainder of the season.

Adjustments have been made in the provincial championship game scheduling format. Schedules should remain as in the past for divisions of 16 teams and under. In divisions where there are more participants, teams will be grouped in pools of 4 with the top team advancing after round robin play in that specific group of 4 teams.

### **CRITICAL PATH and TIMELINES for PLAYDOWNS**

January 31 <sup>st</sup> , 2024	OWHA teams begin communication with each other to set up games as required OWHA teams agree on a liaison person per division, category and region to serve as liaison between OWHA office and the division.
Ongoing Logistics	Games are confirmed and scheduled on the RAMP Games portal under Portal Games and then as a Playdown game. Game scores and stats are entered using RAMP Games Sheet app. Once a winner has been declared, the OWHA office is notified via email to provincials@owha.on.ca In regions where a second series is required, the process is repeated for that series
March 10 <sup>th</sup> , 2024	Deadline for completion and notification to OWHA office. NO EXTENSIONS WILL BE ALLOWED

**NOTE: Any teams withdrawing after February 1<sup>st</sup>, will lose their bond fee and may be assessed a \$500.00 fine.**

**There will be a Provincial Playdown tab on the OWHA website.  
The standings and statistics for Provincial Playdown games will be shown there.  
This tab is on the Leagues Bar of the OWHA Website and will be activated in the coming days.**

### **PAYMENT PROCESS**

The amount due for U22 AA is \$1900.00 (Bond \$200.00 and Provincial Fee \$1700.00).

The amount due for U18 AA is \$1800.00 (Bond \$200.00 and Provincial Fee \$1600.00).

The amount due for all other divisions (except for U9s) is \$1500.00 (Bond \$200.00 and Provincial Fee \$1300.00).

*NOTE: U9 information will be sent separately to the participating teams.*

Cheques are to be made payable to the OWHA and mailed to the OWHA office at the address below:  
225 Watline Avenue, Mississauga, ON L4Z 1P3.

NOTE: Only cheques and bank drafts are accepted.  
E-transfers are not accepted.

**PLEASE REVIEW THE 2023-2024 OWHA HANDBOOK  
RULES POLICY – PROVINCIAL CHAMPIONSHIPS and PLAYDOWN POLICY**

[\(click here to access document – see pages 44 – 50\)](#)

**GAME SHEETS & GAME REPORTING PROCEDURES**

1. All players MUST be eligible to participate in the Provincial Playdown as per Rules Policy – Provincial Championship and Playdown Policy (A) (6).
2. No players may be added, and NO pick-up players are permitted for playdowns or Provincials. Individuals under suspension are not permitted to participate at any time.
3. Teams must schedule their playdown games on the [RAMP Games Portal](#). These games are to be scheduled under the “League Tournament Games” tab. When scheduling a playdown game, you will be required to choose a game type, please select “Playdowns”.  
ONLY your “HOME” games should be scheduled on the RAMP Games Portal.
4. Teams may use a game that counts as both a playdown game and a league game, if both teams agree and send an email to both [provincials@owha.on.ca](mailto:provincials@owha.on.ca) and [leagues@owha.on.ca](mailto:leagues@owha.on.ca). These games must follow OWHA Playdown eligibility requirements and protocols. These games must be scheduled under “League Tournament Games” even if it has already been scheduled under “League Games”.

**PLAYDOWNS PROCEDURES**

- Each group MUST designate a person responsible for ensuring playdowns operates efficiently, keep records and report the outcome to the OWHA office. Please ensure that the Subject Line for each email contains the Division, Category, and Region (ie: Subject: U15 B, Region C). This is important.
- Teams are to work together to schedule games through a fair process understanding that ice may be available in some areas and not in others. Consideration should be given to home and away games and there is flexibility. As an example, if there is a 2-game “home and home” series, both games could be scheduled in 1 rink and each team could be designated as “home team” in each game.
- If an association has 2 teams in the same division/category, the teams are NOT to play their last game against each other in the series. It is important to schedule and play these games early in the series to avoid any perception of conflict.

**RESCHEDULING DUE TO INCLEMENT WEATHER ONLY**

- Both teams must agree to reschedule. Once the new date & time have been agreed upon, please email [provincials@owha.on.ca](mailto:provincials@owha.on.ca) with the details. Please ensure that both teams are copied on the email when it is sent to the OWHA.

**DISCIPLINE**

- OWHA discipline is in place. All suspensions must be reported to [stats@owha.on.ca](mailto:stats@owha.on.ca) as per the [OWHA Handbook - Suspension Policy and Discipline Procedures via \(pages 121-129\)](#).
- Any participant under suspension is not permitted to participate with the team in any team related activities.
- OWHA will suspend and/or remove participants and/or teams for violations of OWHA requirements or for actions that are not consistent with the OWHA Values and Code of Conduct. Decisions of the OWHA are final and binding on all teams.

**PROVINCIAL CHAMPIONSHIP INFORMATION**

- 1) The 2024 OWHA Provincial Championships are currently scheduled for April 11<sup>th</sup> to 14<sup>th</sup>.
- 2) Ice is currently blocked at multiple facilities.
- 3) OWHA U9 teams that have committed will participate in Provincial weekend will compete in a Jamboree format. In accordance with the U9 pathway games will be round robin with no championship games. Games will be played on full ice. Additional details will be provided in the coming weeks.

**ROSTER PROCEDURES**

All teams MUST have PDF of their team roster form (TRF) to show to their opponents before each game. It will be the responsibility of the teams to ensure the following. (see attached for a sample TRF)

1. TRF must state OFFICIAL Team Roster 2023-2024 at the top.
2. Provincial Status – **Any player with NO is ineligible.**
3. Date approved – It must have a date.
4. Date printed – It **MUST be Jan 30, 2024** or later. Please contact your Association Registrar for a copy of the TRF.



**TEAM ROSTER FORM 2023-2024**

**ONTARIO WOMEN'S HOCKEY ASSOCIATION**

www.owha.on.ca Mississauga, ON L4Z 1P3  
 Tel: (905) 262-9560 Fax: (905) 262-9562  
 Website: www.owha.on.ca Email: registrar@owha.on.ca

Centre OWHA SPECIAL PROGRAMS	Team Name OWHA TEST	Category UNDER 22 (U22) HOUSE	Region District REGION Q	OWHA TEAM #
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**TEAM STAFF**

TEAM OFFICIALS	NAME		GENDER	TELEPHONE #	COACH	TRAINER	RIS	GI&E	APPROVED
	SURNAME	FIRST NAME							

**PLAYER DETAILS**

SWEATER #	NAME		ROLE	GENDER	DATE OF BIRTH			PROVINCIAL STATUS	APPROVED	OTHER-CATEGORY
	SURNAME	FIRST NAME			MO.	DAY	YEAR			
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2										
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Date Submitted NOT SUBMITTED	Date Approved NOT APPROVED	Date Printed 1/19/2024
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### **ACCOMMODATION FOR PROVINCIALS**

The OWHA is partnered with HTG for Provincial hotel reservations. To reserve your hotel, please use this link: [PROVINCIAL HOTEL RESERVATIONS](#).

HTG will work with the teams to move reservations around if needed.

### **COMMUNICATION**

Communication with OWHA is through the email: [provincials@owha.on.ca](mailto:provincials@owha.on.ca)

NOTE: This email address is to be used when you have questions and when you send confirmation of teams advancing to Provincials. Please remove OWHA from internal emails.

**OWHA reserves the right to interpret and update the material above and make decisions as it deems appropriate for the OWHA Playdown and the Provincial Championship games.**

We thank everyone involved for their cooperation and support in providing a fair and supportive playdown series for all participants. We wish everyone well and are available to assist as required.